

MINUTES OF MAY 26, 2011
K-IRPC FULL COMMISSION BOARD MEETING

Present:	Nathan Origer	Pulaski County
	Larry Wiley	Town of Wolcott
	Russell Collins	Newton County Commissioners
	Tiffany Berkshire	Early Childhood Consultant
	Lowell Mitchell	Kentland Town Council
	Ron Schmierer	White County Commissioners
	Bernard Gick	Benton County Council
	Pat Berger	Remington Town Council
	Sid Holderly	Reynolds Town Council
	Mike Tiede	Pulaski County Commissioners
	Christine Chapman	Brook Town Council
	David Albuagh	Town of Flora
	Darlene Mellon	Francesville Town Council
	Dick Dobbels	Warren County Council
	Eric Storm	City of Monticello
	Jim Walstra	Jasper County Commissioners
	Patrick Clawson	Carroll County Commissioners
	Dan Anderson	North Judson Town Council
	Randy Strasser	Mayor, City of Delphi
	Jessica Hoover	KIRPC Attorney's Representative
	Edwin Buswell	KIRPC Executive Director
	Belinda Gutwein	KIRPC Head Start Director
	Randy Mitchell	KIRPC Project Development/Transportation
	Kimberly Baker	KIRPC Grant Administrator
	Laurie Burton	KIRPC Administrative Assistant

Chairman, Larry Wiley, called the meeting to order at 7:00 p.m.

Prior Meeting Minutes

Bernard Gick moved to dispense with reading of the minutes of the March 31, 2011 Executive Board meeting and approve said minutes as presented. Russell Collins seconded. Motion passed.

Community/Economic Development Report

Two grants have been awarded. The Monticello DNR Park Grant and the Remington FEMA Buyout Grant. Grant awards for the nine CFF grants that were submitted in March are scheduled for June 3rd.

The Delphi Levee Project DR2 application has been re-submitted. All the requirements for the submittal have been met. The funding was restored to the previous level. This is the third submittal.

Proposals for the Round 2 CFF grants are due July 22nd and the applications are due September 30th. Communities that are interested in new CFF projects should contact KIRPC as soon as possible so that the environmental reviews may begin.

EDA funding was restored in the recent 2011 federal budget to the present level. However, KIRPC must wait to see if our grant from EDA is restored to the previous level.

CDBG funding was cut in the final 2011 budget by 16%. KIRPC is still waiting on the 2012 budget. For EDA, Edwin stated that the president would like to increase the budget, the house is wanting to decrease the budget for 2012. KIRPC will continue to monitor the 2012 budget situation.

Traffic counts are underway in Benton, Newton, and Warren counties. KIRPC is still waiting for the official agreement for the 2011-12 year. Transportation plans are being completed for Jasper and Starke counties.

Nathan Origer has resigned his position at KIRPC. Part-Time employee, Shawn Cain, has accepted a full-time position with KIRPC and has been welcomed and is a wonderful addition to the KIRPC team. Edwin indicated to members that KIRPC will wait to see if filling the part-time position is necessary.

KIRPC submitted the 1st quarter drawdown for reimbursement. Transportation Manager, Randy Mitchell, stated that this is Newton County's first reimbursement since returning to KIRPC.

INDOT has approved the 2011 Budget. The total budget amount is \$1,249,376.

The State General Assembly voted to eliminate the state funding portion (PMTF) of the 2012 budget. Randy stated to members that this comes as a surprise as this had not been previously discussed in any of the committee hearings. This loss of funding will present a severe problem to the providers if replacement funding is not obtained. INDOT has received the same allocation for 2012. KIRPC is waiting on what INDOT will do based on this state funding loss. Randy indicated to members that the providers may be reaching out to the county commissioners for assistance. Providers have been condensing trips and charging \$1.00 per trip/per person in effort to compensate some expense, but this will not substitute the \$256,000 loss.

Financial Report & Claims

In the absence of Financial Manager, Lynette Carpenter, Edwin, presented the financial reports and corresponding claims for the months of March and April. Motion to approve the claims report was made by Jim Walstra and Randy Strasser seconded. Motion passed.

Edwin was pleased to report that the State Board of Accounts performed their audit and although there is not a final report as of yet, there were no problems or issues with the agency.

K-IRPC Head Start Program Report

KIRPC Head Start Director, Belinda Gutwein, presented a letter that the program received from Senator Lugar's office endorsing the Head Start program and the efforts programs around the state have been making to make early childhood and Head Start a priority for Indiana.

Family Development Specialist, Paula Gray has resigned. Roselawn teacher, Tonya Reilly has accepted to fill the position and will begin on July 11th following approval from both the Policy Council and the Governing Board. Interviews to fill the Teacher position at Roselawn will be taking place in June with the help of at least one Policy Council member.

Members received the handout indicating the total monthly meals served from August 2010 to April 2011. This handout reports the total number of breakfasts, lunches, and snacks served for all classes throughout the year. The total was almost 30,000 food opportunities for the children.

The program has maintained full enrollment all year. Belinda stated that if any opening occurs when there is less than 30 days left in the program, the position would remain unfilled. Class selection at all sites is finished for fall. Although there may be some changes before fall classes begin, there is a waiting list at all sites.

Each classroom will be planning their end of the year celebrations. Activities vary from field trips to the zoo and park visits.

KIRPC Head Start will be implementing a new Child Physical Form. Currently, the program uses an outdated form that doesn't necessarily cover all of the information that is needed for the program. The new physical form includes the items that are more user friendly for physicians. The Governing Board members received a copy of the new form.

Goodland received a ground cover material made from recycled tires for their playground. This enhancement is a result of the partnerships with Indiana Northwest Solid Waste District, Newton County Community Foundation, and Head Start/Body Start. The completed project exceeded the expectations of the staff. The Roselawn Head Start site will receive the safety ground cover as a result of the full funding from the Newton County Commissioners. This should occur in July.

Members were shown a brief video titled Learning Matters that promotes early childhood education and the benefits of early education for children from birth to age five. Members were encouraged to share the website to view the clip at : http://youtu.be/L8U96Q_x3qE.

Staff will be attending the Oral Initiative in Indianapolis, and Child Readiness also in Indianapolis. Belinda stated that she will be attending the I Am Moving;, I Am Learning in Columbus, OH in June. Nutrition Aids will also be taking an online CACFP training at the Grantee office on May 25th and 31st.

Hillcrest Family Dental Dates will be July 7th and August 29th.

The follow-up Federal Review will be on June 23rd and 24th.

Motion to accept the Director's Report in its entirety was made by Dan Anderson and Patrick Clawson seconded. Motion passed.

Chairman's Corner

It was at this time that Chairman Wiley introduced Mr. David Murtaugh who is the point of contact on behalf of Senator Dan Coats. Mr. Murtaugh is located in Crown Point and took a moment to let the board know that he is excited to be working with the Sen. Dan Coats team and looks forward to any questions or comments members in the communities KIRPC serves may have.

Mayor Randy Strasser asked to take an opportunity to thank Nathan Origer for all of his help with their Delphi project and wished him luck with his new position in Pulaski County.

Chairman Wiley was pleased to welcome new hire Shawn Cain to the KIRPC team and thanked all of the KIRPC staff for their hard work and dedication to the agency. Mr. Wiley also stated to members that if they see any other board members who do not attend the KIRPC Board meeting to stress the importance of attendance to them as it is a crucial piece in conducting business for the communities that KIRPC serves.

It was reported with sadness that KIRPC Board member and Monon Town Council member, Bryan Rinker, passed away early this May. Bryan was also a traffic counter for KIRPC.

A motion to adjourn the meeting was made by Nathan Origer and Chris Chapman seconded. The meeting was adjourned at 7:45 p.m. The next meeting will be July 28, 2011 at 7:00 EST / 6:00 CST. THIS WILL BE A FULL COMMISSION MEETING.