

MINUTES OF SEPTEMBER 28, 2006
K-IRPC EXECUTIVE COMMISSION BOARD MEETING

Present:	Herbert Arihood	Mayor, City of Rensselaer
	James Gwin	Representative, Jasper County Commissioners
	Ronald Schmierer	Councilman, White County Council
	Bernard Gick	Councilman, Benton County Council
	Chuck Lehman	President, Kentland Town Council
	Rita Carpenter	Pulaski County Council
	Larry Wiley	Town of Wolcott
	Dan Blaney	KIRPC Attorney
	Fred Buschman	Reynolds Town Council
	Edwin Buswell	KIRPC Executive Director
	Lynette Carpenter	KIRPC Finance Manager
	Randy Mitchell	KIRPC Program Development Manager
	Pat Korniak	KIRPC Transportation/Facilities Manager
	Laurie Burton	KIRPC Secretary

Chairman, Charles Lehman, called the meeting to order at 7:06 p.m. Roll call was via roundtable introductions.

Prior Meeting Minutes

Ron Schmierer moved to dispense with reading of the minutes of the August 31, 2006 Executive Board meeting and approve said minutes as presented. Herbert Arihood seconded. Unanimous.

Financial Report & Claims

Lynette Carpenter, Financial Manager, presented financial reports and corresponding claims for the month of August. Motion to approve the claims report was made by Jim Gwin and Rita Carpenter seconded. Motion passed.

Community/Economic Development Report

Edwin reported that the Reynolds planning grant has been approved this week. The town is now waiting for grant agreements.

KIRPC submitted the 8 CFF grant applications we have been working on this summer. Award announcements are expected at the end of November.

KIRPC is still working with EDA on the SYSCO project. We are still waiting for them to invite us to submit a pre-application.

Knox, San Pierre, and Wheatfield are working on planning grant applications.

Website development is underway and the new site should be up by the end of October.

Edwin notified the board that board member Harold Myers had fell and fractured a bone in his back. KIRPC sent a plant to his hospital room.

Edwin asked for approval of two resolutions to enter into contracts for grant administration. One with the Town of Reynolds for their planning grant and one for the City of Knox Toll Brothers project. Larry Wiley made a motion to approve the resolutions. Bernard Gick seconded the motion. Motion passed.

INDOT informed KIRPC today that the agreement for the Rural Transportation Planning Grant has been signed. We must still wait until we receive a purchase order to being incurring costs which is expected next week.

The Indiana Office of Community and Rural Affairs (OCRA) has announced the priorities for the Community Focus Fund Grants. The priorities will be health facilities, youth centers, water infrastructure, sewer infrastructure, and micro enterprise projects.

OCRA also announced two new grant programs. One is for Rural Entrepreneurial Support and the other is for Workforce and Educational Development. The maximum grant is \$150,000 and there is a 25% match required. The grants are due November 17th.

The Town of Goodland is considering applying for a homeowner rehabilitation grant from the Indiana Housing & Community Development Authority. A maximum of \$500,000 is available with a 10% local match. KIRPC has not done much in the area of housing before so this will be a new area of development for the organization.

Edwin announced that the state is holding a Rural Summit on November 13th and 14th. More information is available if anyone wishes to attend.

Jasper County has expressed interest in completing a hazard mitigation plan. KIRPC has scheduled a meeting with Homeland Security to see what type of funding is available and what would be required. Several districts in southern Indiana are in the process of completing plans.

The Indiana Association of Cities and Towns asked us to announce that they are holding a meeting on their Hometown Matters legislation in West Lafayette. The legislation deals with property tax reform. More information is available if anyone is interested.

Randy Mitchell stated that 230 newsletters had been mailed out. Members were encouraged to take copies of the newsletter with them to pass out as well. Randy indicated the newsletter would be a twice per year publication. Members expressed their enthusiasm for the newsletter and agreed upon releasing a newsletter twice per year.

It was reported Frontier School Corporation would like to utilize KRIPC for their grant writing and administrative purposes. Randy stated the school corporation is seeking coordination regarding grants and grant approval. Although this topic is still being researched, members felt this would be a good opportunity to be involved.

Transportation

The annual meeting for INCOST and 5311 meeting will be held on October 4 – 6, 2006 at McCormick's Creek State park in Spencer, Indiana. This year's topics include NIMS training, marketing and customer service. There will also be product information and demonstrations by Sure-Lok, Bruan Corporation and Midwest Transit. INCOST elections will also be held during the Annual Meeting. Tari Bateman stated both she and Jasper County Transportation manager, Kelly Bauer have been nominated to serve on the board.

The next Transit Provider meeting is scheduled for October 11, 2006. Items on the agenda include the 5 Year Vehicle Replacement Plan and the status of the 2006 Capitol purchases. Marketing strategies will be discussed as well as the budget. The meeting will also consist of re-evaluating the transportation software needs with a focus on the upcoming five years.

The third quarter claim will be ready to send by the October 18, 2006 deadline for reimbursement.

K-IRPC Head Start Program Report

Head Start Director, Belinda Gutwein, reported the program is at full enrollment. September 5, 2006 was the first day for class for the program. Classes were at full enrollment with 148 children approved. Since the first day of class, there had been some turnover, however, due to the consistent upkeep of the program's waiting list, positions were easily filled. Regional Office has requested a monthly Child Status Report.

Director of Newton County Community Services, Penny Longoria, has resigned. Holly Porter is currently the acting director. It is reported the KIRPC Head Start has paid its monthly rent as well as the monthly transportation services in Newton County. Head Start has also paid for all kitchen repairs at the Newton County Head Start programs. The Roselawn site has been scrubbed and polished for the first time at KIRPC Head Start's expense. The agreement between Newton County and KIRPC Head Start was proposed as a three-way split on expenses. These partners include Senior Nutrition Center, Childcare, and Head Start. The Child Care program is scheduled to close at the end of September.

The senior citizens are unable to contribute to the cleaning process at the Roselawn site. This is causing stress on the limited head Start staff. The common areas are swept and mopped on a daily basis by the Head Start staff. It is becoming difficult for Teachers to prepare and finish paperwork for the next day due to the loss of the Teacher Assistant in the afternoon for bus monitoring.

Health and Human Services is awarding KIRPC Head Start for Program Operation, in the amount of \$1,040,517.00, and Training/Technical Assistance in the amount of \$15,256.00. The refunding grant is due November 1, 2006. Terms for applying for the grant consist of availability of funds and satisfactory performance of the terms and conditions of the Head Start grant. Satisfactory performance is partly determined by the submission of required reports.

KIRPC Head Start has received compliance recognition in May 2006 regarding the changes made to the Bus Monitor positions. These positions were made available by shortening the classroom time to four hours and utilizing the Teacher Assistants as the Bus Monitors.

Motion to accept the Head Start Director's report was made by Rita Carpenter and Herbert Arihood seconded. Motion passed.

Chairman's Corner

The KIRPC Annual Meeting/Open House is scheduled for October, 26, 2006 and will be held in the North White High School gymnasium beginning at 7:00 p.m. EST. A Full Commission meeting will be held at the Monon office. Ron Schmierer made motion to begin the Full Commission meeting at 5:30 p.m. EST and Fred Buschman seconded. Motion passed.

A motion to adjourn the meeting was made by Herbert Arihood and Bernard Gick seconded. The meeting was adjourned at 8:12 p.m. The next meeting will be October 26, 2006 at 5:30 EST / 4:30 CST.

